

DIRECTORATE GENERAL RESEARCH & DEVELOPMENT ESTABLISHMENT (DGRDE)

Ministry of Defence Production

TENDER NOTICE

INTERNATIONAL DEFENCE EXHIBITION & SEMINAR (IDEAS-2024)

19- 22nd November 2024 at Karachi Expo Centre

1. Sealed tenders are invited by the Directorate General Research & Development Establishment (DGRDE) from reputed exhibition agencies for provision of following services:

- a. **Designing, decoration, printing, paneling, supervision and display of theme (interior) of DGRDE Pavilion at IDEAS 2024 focused on "Indigenous Defence Production" and arrangement of designated outdoor space.**
- b. **Provision of Cargo Services for transportation of RDE equipment/ stores for Exhibition from RDE Rawalpindi to Karachi and Back.**
- c. **Provision of transportation & logistic adm support for intra-city movement in Karachi.**
- d. **Supply of give-away items such as Gifts, Shields, Souvenirs etc mentioned as per Tender inquiry form.**

2. Agencies should **quote the lump sum rate for 144 Sqm area for designing of fascia** and interiors of exhibition space, printing, paneling as well as **arrangement of 250 Sqm designated outdoor space**, for Directorate General Research & Development Establishment (DGRDE) in which an overall synergy of theme/designs should be maintained.

3. However, separate quotation for desired services at para 1b, c & d be given.

4. Details and tender inquiry documents can be obtained from the undersigned at the office of DGRDE, Abid Majeed Road, Rawalpindi.

Terms & Conditions

5. Following information, with supporting evidence must be furnished by the bidder.

- a. The firm must have worked with Government Departments/Organizations.
- b. Only those firms who have minimum 05 (five) years experience of executing exhibition related jobs may apply.
- c. The firm must enclose their INCOME/SALES TAX registration certificate.
- d. The firm has to submit coloured concept designs of the proposed themes/stall and creative work for display panels.
- e. Separate envelope may be used for quoting the designing/Fabrication of stall & Transportation of equipment from Rwp to Karachi and back.
- f. The firm should quote separately for each Display Panel (including concept copy, design and vinyl printing / fabrication).
- g. A pre-bid meeting / conference will be organized with the interested firms on **12th Sep 2024 at 11:00am** in the office of concerned Group.

6. Bidding will be on the basis of Two Stage Bidding Procedure, as per Rule 36 (c) of Public Procurement Rules-2004 ((inserted dt 2020 & 21).

7. Tender opening dates are as follows: -

- a. First Stage Technical Offer: at 1100 hrs on **16th Sep 2024**
- b. Second Stage will be intimated to qualifying bidders after First Stage Evaluations.

8. All offers will be submitted to Contract Wing, DGRDE, Abid Majid Road, Rawalpindi, till **10:30** hours on **16th Sep 2024**. Tenders will be opened on the same day at 11:00 hours.

9. Fax and email will not be acceptable.

10. Business Development & Marketing (BD&M) Group at DGRDE may be approached for any query and additional information at 051-9271620.

AD Contracts RDE
Contact: 051-9270190